

Statute

of the representation of the student body of the faculty Business Information Systems



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Disclaimer

This english translation of this statute is not legally binding, only the german version is. Nevertheless, it offers the possibility to include English speaking students and members of the student body to be able to partake in the active workings of their faculty's student body.

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§ 1 Legal Status

According to § 65a paragraph (4) Landeshochschulgesetz (Federate State University Law) all students of the faculty Business Information Systems form the student body. The representation of this student body constitutes the students' representation of the student body on the level of the faculty. The representation of the student body encourages and exercises the students' mental, musical, and athletic interests on the level of the faculty Business Information Systems. The representation of the student body remains ideologically, religiously, and politically neutral. The representation of the student body commits to treat the funds provided to execute their duties and tasks in all conscience.

§ 2 Duties and tasks

The duties and tasks of the representation of the student body consists of representing the interests of the students of the faculty Business Information Systems, forwarding information by the university's committees and the students' self-administration. The representation of the student body must offer a possibility for students of the faculty Business Information Systems to contact them. Additionally, the representation of the student body must organize at least one event per semester to further student life's quality.

§ 3 Membership and partaking in committees

- (1) Members of the representation of the student body are the six students elected to partake in the faculty board (Fakultätsrat, FAR) as well as all students of the faculty Business Information Systems that have taken part in at least two sessions of the representation of the student body and have then been confirmed by the representation of the student body.
- (2) Members of the representation of the student body have the right and duty to partake in the self-administration and exertion of tasks of the representation of the student body in committees and to additionally assume offices, functions, and other duties in the self-administration unless serious reasons stand against that. A person who has assumed an office or another function based on this statute must – on termination of their duties – continue their tasks until another person succeeds them.

- (3) Members of the representation of the student body execute their tasks in a voluntary capacity.
- (4) If a person assumes an office in the self-administration, they must execute their tasks selflessly and responsibly. Members of committees are bound to secrecy with issues and facts concerning exams and personnel, that they have become acquainted with in non-public sessions. This commitment to secrecy remains intact even after quitting their office and includes documents.
- (5) The acknowledgement of the membership of the student body can be certificated by the faculty Business Information Systems.

§ 4 Cooperation with the university

The representation of the student body and its faculty Business Information Systems share the same goals. The representation of the student body strives for an intense cooperation with the faculty and informs the faculty about their plans in a timely manner.

§ 5 Public

The sessions of the representation of the student body are on the one hand open to all students of the faculty Business Information Systems. On the other hand, the chairperson of the representation of the student body has the right to convene a non-public session. Matters concerning personnel inherently are dealt with in non-public sessions.

§ 6 Sessions

- (1) The parting chairperson determines in the outgoing semester who will invite for and head the first session in the next semester. In the first session a person will be determined who will head the election for the offices named in § 9 paragraph (3). The first session must occur within the first two weeks of the semester and before the first session of student parliament (Studierendenrat, StuRa).
- (2) The representation of the student body must convene at least once during the semester.

§ 7 Quorum

- (1) The representation of the student body constitutes a quorum if at least half of the members, according to § 3 paragraph (1), are present.
- (2) In urgent matters, the chairperson, deputy chairperson and person responsible for finances decide instead of the representation of the student body. In this case, they have to inform the representation of the student body immediately.

§ 8 Decision-making

- (1) Members of the representation of the student body eligible to vote are all members of the representation of the student body, according to § 3 paragraph (1), who are present.
- (2) In absence of another arrangement, decisions are made according to bare majority of members according to § 8 paragraph (1). Void votes are considered non-submitted votes. Votes are not transferable.
- (3) Elections are conducted secretly if one member demands for it.

§ 9 Elections

- (1) Elections of the representation of the student body are conducted according to § 8.
- (2) Members of the representation of the student body have active and passive electoral rights. The person heading the election cannot vote passively.
- (3) The allotted offices are, in the following hierarchy:
 - 1: Chairperson of the representation of the student body
 - 2: Deputy chairperson
 - 3: Person responsible for finances
 - 4: Person responsible for protocols
 - 5: Person responsible for semester spokespersonsIn the least, offices 1-3 must be allotted.
- (4) The persons elected by the representation of the student body will be affirmed by student parliament following the election.

- (5) The electoral term starts with the affirmation according to the student parliament statute (Ordnungssatzung der Verfassten Studierendenschaft, VSt) § 9 paragraph (5) and ends the day before the start of the next electoral term. If an election is conducted unscheduled during the semester the electoral term is shortened accordingly.
- (6) Members can be reelected indefinitely.
- (7) Offices 1-3 must be executed by three different persons.

§ 10 Resigning of persons holding an office or of members

- (1) If a person holding an office resigns, a succeeding person is elected in the next session of the representation of the student body.
- (2) A person holding an office resigns from their office by:
 - 1: Ending their electoral term
 - 2: Exmatriculation
 - 3: Resigning for a valid reason, to be explained to the chairperson
 - 4: Death
- (3) When resigning prematurely the person holding an office must inform the representation of the student body.

§ 11 Tasks for offices

- (1) Chairperson of the representation of the student body:

The chairperson of the representation of the student body primarily organizes and controls the representation of the student body. They additionally are responsible for inviting to and heading sessions of the representation of the student body. They are liable to give information and to account towards the student parliament (StuRa). They represent the representation of the student body, internally and externally.

(2) Deputy chairperson:

The deputy chairperson assists the chairperson and revises protocols of the last session and of motions meant for other committees.

(3) Person responsible for finances:

The person responsible for finances is responsible for correctly keeping book for the representation of the student body and to supervise income and expenses. They supervise the compliance with the financial statute of the VSt on the level of the representation of the student body. The person responsible for finances checks and forwards all financial motions to the person responsible for finances of the student parliament (StuRa). Additionally, they compile the budget of the representation of the student body within the winter semester. They are liable to give information and to account towards the person responsible for finances of the student parliament (StuRa). If no person responsible for protocols is elected the person responsible for finances assumes the tasks according to §11 paragraph (4).

(4) Person responsible for protocols:

The person responsible for protocols acts as secretary for the representation of the student body and supervises the compliance with the statute of the VSt. Additionally, they are responsible for the keeping of documents like this statute, protocols etc.

(5) Person responsible for semester spokespersons:

Person responsible for semester spokespersons supervises the communication between the representation of the student body and the semester spokespersons of the faculty Business Information Systems.

§ 12 Organizational teams

(1) The representation of the student body organizes itself in organizational teams that are responsible for subsequent topics such as events, social media, merchandise etc.

(2) The organizational teams act independently concerning their respective topics but still are liable to account towards the representation of the student body

§ 13 Validity

- (1) The statute and all changes to it must be confirmed with a two thirds majority of members of the representation of the student body according to § 3 paragraph (1).
- (2) Changes to the statute must be submitted to the chairperson of the representation of the student body by a member of the representation of the student body according to § 3 paragraph (1) and be put to a vote in the next session having a quorum.
- (3) The statute and all changes to it must then be confirmed by the student parliament (StuRa).

§ 14 Entry into force

This statute entries into force on 24.03.2021 Simultaneously, the former statute is void.